

Dear Parent/ Carer/ Staff

Public Health are increasing the levels of testing to reduce transmission in school. We are now asking children with any symptoms to test (as stated in your letter). To access your test via the online portal or 119 you must state that **your local public Health has asked you to test**. If you have received this document then we are asking you to test.

How to book the test for a screen:

1. Visit this website: <https://www.gov.uk/get-coronavirus-test>
2. Select: "no, none of these symptoms"

Does the person who needs a test have coronavirus symptoms?

The main symptoms of coronavirus are:

- a high temperature
- new, continuous cough
- loss or change to your sense of smell or taste

Most people with coronavirus have at least one of these symptoms.

Yes, at least one of these symptoms

No, none of these symptoms

[Continue](#)

3. Select: "no" the person is not an essential worker

Is the person who needs a test an essential worker?

Essential workers include NHS staff, teachers and transport staff. Check the [full list of essential workers on GOV.UK](#).

Yes

No

I don't know

[Continue](#)

4. Select: “no” you are not part of a trial

Is the person who needs a test part of a trial or government pilot project?

For example, they live or work in Liverpool and are taking part in city-wide testing

Yes

No

[Continue](#)

5. Select “my local council or health protection team has asked me to get a test, even though I do not have symptoms”

Why are you asking for a test?

I've been told to get another coronavirus test

I'm ordering for someone I live with who has coronavirus symptoms

My local council or health protection team has asked me (or someone I live with) to get a test, even though I do not have symptoms

I'm part of the National Tactical Response Group (NTRG), or someone I live with is

None of the above

[Continue](#)

6. Complete the rest of the form as usual with details.

You can order a walk/ drive through test or a home test kit. Home test kits can take longer therefore we would prefer either a drive/walk through if possible. If you order a home test kit make sure you post this into a priority post-box to return it. You can find them here:

<https://www.royalmail.com/priority-postboxes>